

# My Writing Checklist for an ESSAY

Name \_\_\_\_\_ Date \_\_\_\_\_

Title of Piece \_\_\_\_\_

1 <sup>st</sup> draft	final version
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	I restated the prompt in the beginning and ending paragraphs.
	I used one simile ("as soft as powdered sugar") or metaphor ("the snow was powdered sugar") in my essay.
	I tried to answer as many of the six question words (who, what, where, when, why, and how) as possible to paint a better picture in the reader's mind.
	I tried to use my five senses, when possible, to add interest to my essay. What did it taste like? What did it feel like? What did it look like? What did it smell like? What did it sound like?
	I ended each paragraph with a sentence that explained how "I thought, I felt, or what I liked."
	I indented each paragraph and stayed on topic.
	I used a capital letter at the beginning of each sentence and capitals for all proper nouns.
	I ended each sentence with a period, question mark, or exclamation point.
	I circled any words I thought were misspelled then corrected them by using the dictionary or spell check.
	I made sure that each sentence was a complete thought.
	I did not leave out or add any extra words in my sentences.
	I spaced all my words properly on the paper and kept my paper neat.

